

# DR. B. LAL INSTITUTE OF BIOTECHNOLOGY

## *Admission Policies*

2020- 2021

### **A. Courses Available:**

- a. B.Sc. Biotechnology
- b. M.Sc. Biotechnology
- c. M.Sc. Microbiology

All the above mentioned courses are affiliated to University of Rajasthan, Jaipur.

### **B. Eligibility:**

#### **B.Sc. Biotechnology:**

- i. 10+2 (Biology/ Mathematics/ Agriculture) with 50 % marks from a recognized board in Rajasthan and 60% marks from outside Rajasthan.
- ii. Students who have passed their last qualifying exam either in 2018 or after, and have not taken admission anywhere in the interim period, will be considered new entrants. Such student must give an undertaking on a fifty rupees non-judicial stamp paper stating that they have not taken admission anywhere. Students who have passed their last qualifying exam in 2018 or before will not eligible for admission.
- iii. As per the University of Rajasthan norms, if seats remain vacant in the college, the girl candidate is given reduction of 5% in minimum percentage for admission.
- iv. Reservation for ST/SC, Sports and Physically handicapped as per the norms of University of Rajasthan.

#### **M.Sc. Biotechnology:**

- i. B.Sc. Degree (Pass course or Hons.) under the 10+2+3 scheme with Agriculture/Botany/ Biotechnology/ Chemistry/ Microbiology/ Pharmacy/ Zoology as one of the subjects. Minimum of 55 % of aggregate marks for **General category** candidates and Rajasthan, 60% marks for candidates from any Universities outside the State of Rajasthan
- ii. As per the University of Rajasthan norms, if seats remain vacant in the college, the girl candidate is given reduction of 5% in minimum percentage for admission.

**M.Sc. Microbiology:**

- i. B.Sc. Degree (Pass course or Hons.) under the 10+2+3 scheme with Microbiology/ Biotechnology/ Zoology/ Botany/ Chemistry/ Pharmacy/ Genetics/ Life Sciences/ Biochemistry/ Integrated Microbiology/ Integrated Biotechnology as one of the subjects. (Minimum of 55 % of aggregate marks for General category candidates, 60% marks for candidates from any Universities outside the State of Rajasthan)
- ii. As per the University of Rajasthan norms, if seats remain vacant in the college, the girl candidate is given reduction till 5% in minimum percentage for admission.

**C. a. If a student agrees to take admissions in B.Sc. Biotechnology, following documents are required: FOR CONFIRM ADMISSION**

a.	10 <sup>th</sup> Marksheet	Photocopy	Attested
b.	12 <sup>th</sup> Marksheet	original	-
c.	Transfer Certificate and Character Certificate	original	-
d.	Migration Certificate (For Candidate other than RBSE)	original	-
e.	Caste Certificate	photocopy	Attested
	Other supporting docs		
i.	Code of Conduct (duly signed)		
ii.	Photographs (4 nos)		
iii.	GSP Detail Form		
iv.	Sports Fee (As per UOR Guidelines)		
v.	Development Fee (As per UOR Guidelines)		
vi.	Copy of Bank Passbook		

**Note** - In case candidate is not able to submit documents listed in above table from serial number (a) to (e), then admission will be consider as provisional Admission and student need to submit written consent in below format for provisional Admission -

To,

The Principal,

Dr.B.Lal Institute of Biotechnology,

Malviya Nagar, Jaipur

Subject – Request for Provisional Admission

Respected Madam,

Greetings!!

With due respect I ----- S/D/O----- would like to share that I am taking admission in Dr.B.lal Institute of Biotechnology in ----- course. At the time of admission I am submitting ----- documents and remaining pending documents ----- I will be submit by ----- , If I am not able to submit pending documents on ----- than my admission will be cancelled and I will be responsible for cancellation of my admission. Kindly consider my request for provisional admission in course ----- in your institute.

Yours Sincerely

Date and Sig of candidate

**b. If a student agrees to take admissions in M.Sc. Biotechnology/ M.Sc. Microbiology:**

a.	10 <sup>th</sup> Marksheet	photocopy	Attested
b.	12 <sup>th</sup> Marksheet	photocopy	-
c.	B.Sc. Marksheet	Original+3 copy	
d.	Transfer Certificate	original	-
e.	Migration Certificate (if required)	original	-
f.	Caste Certificate	photocopy	attested
	Other supporting docs		
i.	Code of Conduct (duly signed)		
ii.	Photographs (4 nos)		
iii.	GSP Detail Form		
iv.	Sports Fee (As per UOR Guidelines)		
v.	Development Fee (As per UOR Guidelines)		
vi.	Copy of Bank Passbook		

**D. Fee policy:** Fee structure for the students, admitted in B.Sc. Biotechnology I year in session 2020

S.No.	Title	Amount	Due dates
<b>B.Sc. Biotechnology part I, session-2020</b>			
1	Registration cum Application form fee	590/-	At the time of Admission
2	Course fee – Complete fee submission at the time of admission	60000/-	At the time of Admission
	OR		
	60% of total course fee and	36000/-	At the time of Admission
	40% of total course fee	24000/-	PDC or cash on or before 10/10/2020
3	Caution money	3000/-	At the time of Admission

Fee structure for the students, admitted in M.Sc. Biotechnology semester I and M.Sc. Microbiology semester I in session 2020 -

S.No.	Title	Amount	Due dates
<b>M.Sc. Microbiology/Biotechnology Semester I</b>			
1	Registration cum Application form fee	590/-	At the time of Admission
2	Course fee – Complete fee submission at the time of admission	35000/-	At the time of Admission
	OR		
	60% of total course fee and	21000/-	At the time of Admission
	40% of total course fee	14000/-	PDC or cash on or before 10/10/2020
3	Caution money	3000/-	At the time of Admission

**General Instructions -**

- i. Late fee is applicable after due date by 50 Rs per day.
- ii. Fee can be submitted via cash payment, DD, cheques or electronic transfer to account. In case of direct fee deposit through Online transfer/Cash/Cheque or DD deposition in Institute's A/c, it is student's responsibility to share the proof of deposition same day

with accounts department and collect the receipt. Account details will be shared only after a written request from the student.

- iii. In case of cheque bounce, a penalty of Rs. 500 will be levied upon.
- iv. No kind of discounts shall be given to any student in any condition.
- v. Parents agreement taken at the time of admission for above fee policy
- vi. Fee related message and mail will be shared only on Alert Mobile number and Alert e-mail id provided by student/parent at the time of admission. Timely updation in Alert Mobile number and Alert e-mail id, if required will be responsibility of student/parent

**A. Alert Mobile number and mail id:**

Student need to submit an alert mobile number and mail id of parent and himself for communicating and informing about all official notification and circular-

S.No.	Student name	Father Name	Mobile Number (student)	Email (student)	Mobile Number (parent)	Email (parent)	Student Sig	Parent Sig

**B. Transportation Policy:**

- i. Transportation facility is available for students. Route, timings, fee and availability will be confirmed only after 7 days from commencement of classes. Transport should be paid in advance upto 7<sup>th</sup> for the same month. Transportation fee will be deposited in 2 installments i.e. **Sept - Nov** and **Dec-February**.

**C. Accommodation Policy:**

- i. Separate accommodation facilities for Boys and Girls are identified by the management of the institute. Students may choose to stay at the identified hostels or are free to choose on their own.
- ii. Institute doesn't take any kind of fee either from students or from identified hostels for accommodation facility.
- iii. Accommodation fee is decided by the hostel management and institute has no role in defining the same.

**D. Scholarships:**

- i. Scholarships are available based on merit basis:

### **B. Sc. Biotechnology:**

Criteria based on XII Board Exam Result	
75% to 85 %	10%
85.01% to 90%	15%
90.01% to 95%	25%
95.01% & Above	50%
Defense personnel	10%

### **M.Sc. Biotechnology & M.Sc. Microbiology:**

Criteria based on Graduation Exam Result	
75% to 85%	10%
85.01% to 90%	15%
90.01% & Above	25%
Defense personnel	10%

### **For Inhouse students:**

1. 10% discount to Inhouse B.Sc. Biotechnology students opting M.Sc. Biotechnology/  
M.Sc. Microbiology course

### **E. Other facilities:**

- Medical Facilities:
  - i. In case of any medical emergencies, we have tie ups with various General Physicians, doctors and hospitals for the preferred and priority checkups of students.
  - ii. **A concession of 10% on laboratory testing facilities will be provided to all the students by Dr. B. Lal Clinical Laboratory Pvt. Ltd., Jaipur**

### **F. Placements:**

- i. Several MOUs have been signed with industries for academia – industry collaborations and placements.
  - ii. There is no guarantee of placements and is solely dependent on the student's performance and company requirements.
  - iii. Placement Cell and Career Development Cell, CDC of the institute guides students for further studies, internships, jobs and entrepreneurship.
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**G. Fee Refund:**

**A. Fee Refund:**

**For BSc Biotechnology course -**

- i. In case student wants to withdraw the admission; the following rules are applicable for those students who not attend any single class. If student attends classes than No-Refund would be applicable

S.No.	Refund Remark
1	Up to 30 <sup>th</sup> Sept, 2020 • Rs. 1000 processing fee deducted, rest amount is refunded of amount deposited
2	Up to 30 <sup>th</sup> Oct, 2020 • 25% of the total fee to be deducted, rest amount is refunded of amount deposited
3	After 30 <sup>th</sup> Oct, 2020 • No fee refund

Parent's agreement taken at the time of admission for above fee refund policy

**For MSc Biotechnology and MSc Microbiology course**

- If classes starts from 1/9/2020 -

1. Till 30<sup>th</sup> Sept, 2020 - If student attend classes than No Refund will be applicable, If not attended any class, than Rs. 1000 processing fee deducted, rest amount is refunded of amount deposited
2. After 30 Sept, 2020 - No Refund will be applicable\*

\*The Final refund policy will be decided after the final decision made by UGC/State Govt. about the final year examination.

**Dr. Aparna Datta**  
Principal

**Dr. Sonika Saxena**  
Vice-Principal